**CONSTITUENT (FACULTY/DEPARTMENT/ACADEMY/UNIVERSITY)**

**STUDY PROGRAMME PROPOSAL**

FULL NAME OF STUDY PROGRAMME

(eg: university undergraduate studies

Economy)

SPLIT,

GENERAL INFORMATION OF HIGHER EDUCATION INSTITUTION

|  |  |
| --- | --- |
| *Name of higher education institution* |       |
| *Address* |       |
| *Phone* |       |
| *E-mail*  |       |
| *Internet address* |       |

GENERAL INFORMATION OF THE STUDY PROGRAMME

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| *Name of study programme* |       |
| *Leader of the study programme* |       |
| *Executor/s of the study programme* |       |
| *Type of study program* | Professional study programme [ ]   | University study programme [ ]  |
| *Razina studijskoga programa*  | Undergraduate [ ]  | Graduate [ ]  | Integrated [ ]  |
| Doktoral [ ]  | Specialist [ ]  |
| *CroQF/EQF/QF-EHEA level* |  |
| *Scientific or artistic field and area of study programme* |  |
| *ISCED FoET classification* |  |
| *Programme duration)* |  |
| *Number of ECTS points acquired on completion of study programme* |  |
| *Academic or professional title, i.e. academic degree* |  |
| *Language of delivery* |  |
| *Mjesto izvođenja studija* |  |
| *Place of delivery* |  |
| *Type of delivery (in-person, hybrid, online)* |  |

1. INTRODUCTION
	1. Analysis of the compatibility of the study programme with the strategic goals of the higher education institution
	2. Analysis of minimum institutional requirements for comparability of the proposed study programmes with related accredited study programmes in the Republic of Croatia and EU member states
	3. Mechanisms to ensure horizontal and vertical student mobility in the national and European Higher Education Area
	4. Admission criteria, criteria for enrolment in the subsequent semester, trimester or year of studies, as well as criteria for undertaking other student obligations
	5. Competences acquired on completion of the study module and study programme
	6. Structure and form of delivery
	7. Manner of completing the study programme

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| *Manner of completing the study programme* | Final thesis [ ] Diploma thesis [ ]  | Final exam [ ] Diploma exam [ ]  |
| *Requirements for final/diploma thesis or final/diploma/exam* |       |
| *Procedure of evaluation of final/diploma exam and evaluation and defence of final/diploma thesis* |       |

1. LIST AND DESCRIPTION OF COURSES
	1. List of mandatory and elective courses

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| **LIST OF COURSES[[1]](#footnote-1)** |
| Year of study:  |
| Semester:  |
| COURSE | LEAD INSTRUCTOR | L | P | S | ECTS | STATUS[[2]](#footnote-2) |
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* 1. Course description

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| **GENERAL INFORMATION[[3]](#footnote-3)** |
| *Lead instructor* |  |
| *Cours name* |  |
| *Study programme* |  |
| *Cours status* |  |
| *Year* |  |
| *Semester* |  |
| *Number of credits and mode of delivery* | ECTS student workload coefficient |  |
|  | Number of hours (L+P+S) |  |
| **COURSE DESCRIPTION** |
| * 1. *Course aims*
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| * 1. *Course enrolment requirements*
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| * 1. *Intended course learning outcomes*
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| * 1. *Course content*
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| * 1. *Modes of delivery (mark the appropriate boxes with an X)*
 | [ ]  lectures[ ]  seminars and workshops [ ]  practicals [ ]  remote learning[ ]  field work | [ ]  independent work [ ]  multimedia and network [ ]  laboratory[ ]  supervision[ ]  other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| * 1. *Student obligations*
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|  |
| * 1. *Monitoring student work (mark the appropriate boxes with an X)*
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| Class attendance |     | Participation in class |     | Seminar paper |     | Experimental work |     |
| Written exam |     | Oral exam |     | Essay |     | Research |     |
| Project |     | Continuous assessment of knowledge |     | Student report |     | Practical work |     |
| Portfolio |     |  |     |  |     |  |     |
| * 1. *Assessment and evaluation of student work during classes and the final exam / methods of assessing the acquired learning outcomes for each course, i.e. methods of verifying if other student obligations have been met*
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| * 1. *Required readings and number of copies relative to the number of students currently taking the course*
 |
| *Title*  | *Number of copies* | *Number of students* |
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| *Supplementary readings*  |
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| *Methods of quality monitoring that ensure the acquisition of knowledge, skills and competences* |
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1. ANNEXES

3.1. Opinion of the Croatian Employment Service on the compatibility of the programme with the labour market, i.e. evidence that an application to issue an opinion was submitted to the Croatian Employment Service at least 30 days prior. If the Croatian Employment Service has not issued an opinion on the compatibility of the programme with the labour market within 30 days of receiving the application to issue said opinion, the proposal shall be considered compatible with the labour market.

3.2. In the case of graduate programmes, a document constituting evidence of an accredited undergraduate programme in the same scientific or artistic field, and in the case of postgraduate, i.e. doctoral studies a document constituting evidence of an accredited graduate, i.e. integrated undergraduate and graduate study programme in the same scientific or artistic field.

1. Please copy the table for each year of study. [↑](#footnote-ref-1)
2. **IMPORTANT:** Add C for compulsory courses and E for elective courses. [↑](#footnote-ref-2)
3. Please copy the table for each course [↑](#footnote-ref-3)