



**PennState**



January 27, 2018

## Penn State - University of Split 2018 Collaboration Development Fund

### Request for Proposals

Penn State and the University of Split are seeking proposals to foster collaborative, sustainable, self-supporting research and education programs. The 2018 Collaboration Development Fund has been created to provide **seed monies** to faculty groups **to develop plans** for long term programs integrating students and faculty from both universities. Proposals are expected to focus upon program development to enable future collaborative efforts, including work on preliminary research and/or resident or distance education ideas to demonstrate proof-of-concept, and not to perform the in-depth effort with these funds.

This program is open to faculty members affiliated with the University of Split and Penn State in all disciplines. Successful proposals will be those which will (i) demonstrate an immediate potential to be sustainable through external funding sources and (ii) will involve a clear collaborative effort between faculty members on both University of Split and Penn State sides.

Funding priority will be given to new collaborative teams and/or project topics. For collaborative teams receiving 2017 Seed Money:

1. In general, will **not** be considered for a second award on the same topic. A second cycle funding request may only be considered if a compelling case may be made that an external grant is identified and within reach given additional time and resources.
2. An existing collaborative team is eligible to propose a new topic. The evaluation of the new topic will include an assessment of 2017 award outcomes in meeting the seed money program's objectives to create a long-term, self-supporting collaboration.

#### Collaboration Development Fund Overview

1. A total of US\$ 75,000 is available, including Penn State unit cost sharing match.
2. It is a one-time award with no opportunity for renewal.
3. A 1/3 cost share is required from the Penn State faculty home unit.
4. Example project funding for a US\$ 12k proposal:

University of Split	Penn State Global Programs	Penn State Unit	TOTAL
(33.3%) Total	(33.4%) Total	(33.3%) Total	100%
\$4000.00	\$4000.00	\$4000.00	\$12000

5. The seed grant funds cannot be used for faculty salary or stipend, indirect/administrative costs, to hire a consultant or contractor, or for general equipment expenses (laptops, ipads, printers, etc.). Please inquire with your university contact for clarification if an expense is allowable.
6. Allowable expenses include travel, lab supplies and other expenditures in support of the long term project development.

### **Proposal Evaluation**

1. A panel of faculty and administrators from Penn State and University of Split will evaluate and select the projects to be funded.
2. Funding priority will be given to projects that:
  - a. Advance self-supporting collaborative scholarship and education of high academic value
  - b. Strengthen the connectivity and relationship between University of Split and Penn State
  - c. Creates a team with multiple faculty and students at each university.
3. The evaluation criteria and weighting:
  - a. Academic merit (**30%**)
  - b. The plan to create a self-supporting, sustainable collaboration program after the seed money expires (**40%**)
  - c. Potential and plans to create a strong integrated collaboration between the universities with multiple faculty involvement at each institution (**15%**)
  - d. Potential and plans for significant student involvement (**15%**).

### **Proposal Format**

1. Complete the Collaboration Development Fund application form.
2. The appendix should include:
  - a. 1 page CVs of the project faculty
  - b. Letters confirming Penn State unit cost sharing match.

### **Dates**

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|------------------------------------|----------------|
| 1. Proposal submission due:        | March 30, 2018 |
| 2. Anticipated award announcement: | May 15, 2018   |
| 3. Anticipated program start:      | June 1, 2018   |
| 4. Final Report submission due:    | June 30, 2019  |

### **Application Submission**

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